

CONSTRUCTION DEVELOPMENT BOARD
CONTRACTOR REGISTRATION FORM (CTR01)
(For Petty Contractors only)

SECTION I : GENERAL INFORMATION

1 Date of application: _____

2 Type of application (please check):

| | |
|--------------------------|-----------------------------|
| <input type="checkbox"/> | New registration |
| <input type="checkbox"/> | Re-registration |
| <input type="checkbox"/> | Upgrading of classification |
| <input type="checkbox"/> | Additional category head(s) |

3 Current CDB registration number: _____
(for re-registration and upgrading only)

4 Name of applicant/firm: M/s _____

5 Name of owner, partners and/or others with controlling interest:

| Name | Designation | ID # | Nationality | Sex |
|------|-------------|------|-------------|-----|
| | | | | |
| | | | | |

6 Census address of applicant/firm:

| | | |
|------------|----------|------------|
| Address 1: | | |
| Address 2: | | |
| Dzongkhag: | Country: | Post Code: |

7 Establishment address of applicant/firm:

| | | |
|------------|----------|------------|
| Address 1: | | |
| Address 2: | | |
| Dzongkhag: | Country: | Post Code: |

8 Telephone No. : _____

9 Fax No. : _____

10 E-mail address: _____

| Category | Category requested |
|--|--------------------|
| W1 Roads and Bridges | |
| W2 Traditional Bhutanese Painting/Finishing Works | |
| W3 Buildings, Irrigation, Drainage, Flood Control, Water Supply and Sewerage | |
| W4 Power and Telecommunication Works | |

DECLARATION

1. I/We declare and confirm that:-

- a. All information and attachments submitted with this application are true and correct.
- b. I am/We are aware that any false information provided herein will result in the rejection of my application and suspension of any registration granted.
- c. I/We shall not make refund claims of expenditure incurred in processing this application.
- d. I/We do hereby declare that I am not a civil servant. However, my family members working in civil service are as given below:

1. Name Agency
2. Name Agency

e. I/We hereby declare that issue of CDB Certificate does not in anyway constitute an obligation on the part of CDB or any other Government agency to provide contract works.

(Signature with Nu. 10 legal stamp)

Name in full _____
I/D No. _____
Date _____

PRELIMINARY ASSESSMENT FORM (CTR02)
CONTRACTOR REGISTRATION
(To be checked by Contractors Association of Bhutan)

| Sl.# | Particulars | Yes | No |
|------|--|-----|----|
| 1 | Application/Classification Heading: are they clearly identified? | | |
| 2 | Section I – General Information: Is it adequately completed/filled up? | | |
| 3 | Addresses: Are all the postal addresses adequately provided? | | |
| 4 | Attachments: Are all the necessary requirements attached to the form? | | |
| 5 | Signature: Is the application, wherever necessary, signed by the applicant? | | |
| 6 | Endorsements: Is the application form endorsed by Dzongkhag Authority/Thrompon for new registrations? | | |

This is to certify that the facts and figures mentioned by the applicant has been duly verified in preliminary screening by the Contractors Association of Bhutan and hence recommended for Registration by Construction Development Board.

Record #

Authorized Signatory
Contractors Association of Bhutan (CAB)

Date:

TRACK RECORD (For re-validation only):

Please provide information on contract works completed by your firm supported by Work Order/Work completion certificates of the last 2 years. Alternatively, submit the evidence of having participated in at least 2 (two) bids floated by Govt. agencies during the last 2 years.

Track Record Format Please check relevant category (Please photocopy for additional categories)

| | | |
|--------------------------|----|---|
| <input type="checkbox"/> | W1 | Roads and Bridges |
| <input type="checkbox"/> | W2 | Traditional Bhutanese Painting/Finishing Works |
| <input type="checkbox"/> | W3 | Buildings, Irrigation, Drainage, Flood Control, Water Supply and Sewerage |

| | | |
|--------------------------|----|----------------------------------|
| <input type="checkbox"/> | W4 | Power & Telecommunications works |
|--------------------------|----|----------------------------------|

| Contract Start Date | Contract/Work Order Ref. # | Contract Description | Client | Contract Value |
|---------------------|----------------------------|----------------------|--------|----------------|
| | | | | |